



Minutes of SDCTM Executive Board Meeting

Held at Deubrook Area School, White SD

Saturday April 6, 2002

The meeting was called to order at 10:00 a.m. by President Jean Gomer.

Members of the board present:

- President Jean Gomer gomerj@deubrook.com
- President-Elect Chuck Holmstrom holmstromc@sf.k12.sd.us
- Newsletter Editor Curt Olson colson@usd.edu
- NCTM Rep Craig Sherman csherman@ysd.k12.sd.us
- Secretary Cindy Kroon cindy.kroon@k12.sd.us

Members absent:

- Past President Joel Albright jalbright@dsk12.net
- Treasurer Diana McCann dm57062@valyou.net
- Vice President Steve Caron scaron@aberdeen.k12.sd.us

Old Business:

1. Discussion of comments/suggestions regarding 2002 joint conference.

- Program committee will meet in November to produce a brochure to be mailed in November. The brochure will contain conference dates, locations, featured speakers etc. The actual conference program will be available on the SDCTM website for download. The program will be mailed only upon request.
- Suggestions for banquet speaker and featured speakers were discussed.
- Discussion of how to encourage more presenters at conference, possibly contacting previous presidential awardees.
- Discussion of possible hands-on session open to kids (accompanied by an adult). Session would be limited to the first 25 students, maybe a Saturday morning session.
- Many Friday/Saturday lunches are not being consumed. Jean will check with Millie regarding how many are not used. Suggestion was made to order fewer meals than registrants, possibly a percentage.
- Date for 2003 conference will be Feb. 6,7,8
- Possibly offer a conference session specifically for pre-service teachers
- Pre-service teachers and first-years teachers could receive free conference registration. This would not affect conference costs, Gomer will check with SDSTA on this.
- How to encourage more elementary teacher participation?
- DECA may provide speakers and/or funding for the joint conference (Diane Lowry) involving Title I. How would that impact the symposium this year since the focus is elementary ed?

2. Report on Symposium plans (Holmstrom)

1. Speakers are confirmed, SDCTM will pay travel expenses.
2. Fliers will be sent to members, math dept. chairs, elementary principals, middle school principals, 2001 attendees.
3. Mailing expenses estimated at \$400 for postage, envelopes, etc.
4. Rather than having reimbursement for postage, SDCTM will buy 1000 stamps (maybe stamped envelopes) for symposium use.

New Business:

5. Suggestion was made to have SDCTM accounts audited by an accountant. This will help us to know where we are financially, and also get suggestions for good accounting practices. Sherman will look into CPA that may be available.
6. Minneapolis leadership conference is June 20-22. Sherman and/or Bill Grippentrog may be interested in attending.
7. Discussion of SDEA annual conference which is in Sioux Falls Oct. 4, 2002.
 - Presenters are needed, SDCTM will be reimbursed \$100 per session (maximum 6 sessions.)
 - Presentation proposals should be returned to Gomer by May 20, she will send them all to SDEA. Olson will announce in upcoming newsletter.
 - SDCTM will rent a booth (cost \$50) to distribute brochures and SDCTM info
 - SDCTM fall business meeting will be scheduled for 6:00 p.m. Oct. 4 in conjunction with the SDEA conference.
8. Suggestion was made to order lapel pins promoting SDCTM. Pins would be sold to members at symposium, SDEA conference, joint conference, etc., and would be provided to support presidential awardees (as many states already do). Holmstrom will contact custom printing for more information. Probable order of 2000 pins, size approx. 1 inch. Shape of South Dakota with SDCTM printed on the pin, approx. cost of \$1.00, sell for \$2.00 (?)
9. Discussed possible changes in SDCTM website
 - It is possible that MidContinent will host nonprofits free, Olson will contact for more info.
 - Suggestion that website be maintained using FrontPage software rather than HTML.
 - Kroon would volunteer to maintain site if webmaster is needed. She has FrontPage software, but not Acrobat (needed to post pdf files.)
 - More frequent updates are needed
10. Discussion of possibility to host NCTM regional conference, possibly joint conference with science as in Rapid City several years ago. Dates are booked far in advance, probably 2004 or 2005. Sherman will contact for info.
11. Discussion of Constitution and bylaws: should be reviewed on an ongoing basis. A committee should be formed to do this and report back to the ExComm.

12. SDCTM dues structure
 - Lifetime membership in SDCTM was discussed
 - Possible dues increase for secondary members, it was felt that to increase dues for elementary members would be counterproductive.
 - Holmstrom suggested a possible lifetime membership be made available before dues increase would take effect.
13. SDCTM history: Olson will contact Joyce Horgen, Butch Page, Bob Lieferman (sp?) to see what information is available.
14. Financial support for NCTM conference attendance
 - President or his/her designee will receive funds to attend annual conference.
 - Albright plans to attend NCTM in Las Vegas.
 - Maybe a dollar amount should be specified in policy regarding who goes and how much support is provided.
 - Discussion tabled until August meeting.
15. Recognition Activities/Events
 - Friend of Mathematics award and Distinguished Service award nominations are needed. Olson will announce in upcoming newsletter: nominations and reasons to Gomer by August.
 - Presidential Awardee plaques should say "SDCTM" on them.
 - Certificate of Recognition program created to recognize those that go above and beyond. The types of activities included but not limited to: presenting at regional conference, article in national journal, receive an award, etc. Kroon will create a certificate for possible use by August meeting. Nominations would be made by colleagues, certificate sent to building principal to present to the recipient. Olson will announce in newsletter.
16. MathCounts
 - SDCTM will sponsor MathCounts state competition for \$300 to help with expenses, Holmstrom will contact McCann with address.
 - SDCTM will recognize members of the state MathCounts team with a certificate and something else: possibly "I love math" t-shirt, math dictionary, etc.
17. Mileage will be reimbursed at \$.30 for meeting attendance.
18. Next meeting of the ExComm tentatively set for 3:30 p.m. August 9, 2002 in conjunction with the Symposium (Roosevelt HS Sioux Falls)
19. SDCTM fall business meeting will be scheduled for 6:00 p.m. Oct. 4 in conjunction with the SDEA conference in Sioux Falls.

Meeting adjourned at 2:30 p.m.

Cindy Kroon, Secretary